

**FORM 18**

Minutes of the Board of Directors Meeting
 Milwaukee Chapter
 EXECUTIVE WOMEN INTERNATIONAL®
 June 10, 2008

Call to Order:	7:38 a.m. at the Wisconsin Club by Debbie Taylor, President	
Roll Call:	Debbie Taylor	President
	Erin Brown	Vice President
	Donna Munnik	Treasurer
	Charlotte Caron	Secretary
	Jane Lawler	Interim Sergeant-at-Arms
	Jane Lawler	Membership Director
	Deborah Benavides	Program Director
	Kathy Marchant	Ways and Means Director
	Yili Chao	Publication Director
	* Lori Torrison	2007-2008 Co-BCDP EWISP
	Deb Karpfinger	2007-2008 Co-BCDP ASIST Director
	Lorie Barbian	Board Advisor
	*Excused	

Minutes:

The minutes of the May board meeting were distributed and reviewed. A motion to approve the minutes as presented was made by Kathy Marchant. Yili Cao seconded the motion. The motion carried unopposed.

Treasurer's Report:

Donna Munnik reviewed the Treasurer's Report and Financial Statement. Ms. Thelma Sias, speaker at the upcoming June meeting, will be given \$50 which she has requested be put toward the United Negro College fund. Storage facility rent was paid and a payment was made to corporate to cover a scholarship program small balance. Dues for four new members were submitted to meet the deadline for the Plus 1 corporate membership campaign, which allows another chapter member to attend the Academy of Leadership. A bill from Kinko's was added to the ASIST budget. The amount paid to RCB was \$51. The Blue Mound Golf and Country Club amount was previously approved and now paid.

Ms. Munnik requested that she be notified when a credit card is used.

Ms. Cao developed a credit card payment form that will be included on the monthly meeting RSVP notice. Reps will be given the option to have their credit card information kept on file.

Debbie Taylor and Ms. Munnik completed the Financial Review and forwarded it to Corporate by the June 1st deadline, maintaining the chapter's compliance.

Communications:

Ms. Cao stated that the next featured articles focusing on board positions are Kathy Marchant/Ways & Means and Jane Lawler/Membership. The July newsletter deadline is June 11th.

The board discussed policies and a letter of appreciation from a rep who requested that it be published in PULSE. Also discussed were types of letters and submissions from member companies, promotion of members' friends/family's businesses as well as non-member company submissions/ads.

MC2 has offered to write articles for PULSE.

Committee Reports:

Membership: Ms. Lawler stated that the May firm amount as shown in the report should be corrected to read 56 firms, not 51 firms.

Wells Fargo was posted in April.

A motion was made by Ms. Cao to approve the posting of HNI Risk Services and Clifton Gunderson LLP. Ms. Karpfingher seconded the motion. The motion passed.

A motion was made by Ms. Cao to approve the 2008 sustaining member fee of \$30 for Margie Gehrman who retires June 20th from WISN-TV 12, a charter member firm of our chapter. Deborah Benavides seconded the motion. The motion carried.

The new member ribbon will once again be placed on the nametags for the next several months to aid members in recognizing these new individuals and firms.

The Plus 1 Corporate Membership Drive ends in October.

Program: Ms. Benavides reported that the \$50 speaker honorarium for Thelma Sias in June would be matched by WE Energies.

The July speakers at Sterling Flight Service are Bill Lee/Women's Self Defense Demonstrations and Roger Banaszak/Sterling Aviation's VP Marketing and Sales. Members will be advised to wear appropriate clothing according to the weather and will be encouraged to bring guests.

The August business meeting speaker at Aurora Women's Pavilion is Jeanne Clark whose topic is women's wellness. A business item to be introduced will be whether to increase the monthly meeting fee. Assigned seating will also be re-introduced.

The September speaker is tbd and the installation of the incoming board will take place.

The October Firm Recognition Night location is tbd.

The November meeting will be rescheduled for November 11th at the Grain Exchange. The speaker is tbd.

The December meeting at the University Club features Toys for Tots and the U.S. Marines.

2007-2008 EWISP Scholarship: There is no report. Corporate will announce the national winner July 15.

2007-2008 ASIST Scholarship: Ms. Karpfingher stated that Corporate would be notified this week of our chapter's recipient.

Sergeant-At-Arms: Ms. Lawler reported that as of the June meeting, the chapter includes 56 firms and 52 representatives. Representative attendance at the meeting was 67% with 32 firms represented by 32 reps. Of those attending, 3 were additional reps, 0 life members, 0 sustaining members, 0 members in transition, and 24 guests.

The board discussed guests that made their reservation but did not attend. The member firm will be invoiced for payment to cover the food that was ordered. The chapter must pay whether a guest arrives or not. On the registration form it states no refunds will be given.

Ways and Means: Ms. Marchant reported that \$1,160 has been raised to date.

A good response has been received for the Pot Luck sign-up. The monthly \$30 fees and \$10 fee from those who do not sign up to bring a food item will add to the total revenue.

The Wine Pull sign-up is realizing a good response with a 30-bottle total so far.

The trip raffle winner will be announced at the July meeting.

<p><u>Vice-President/President Elect</u>: Ms. Brown distributed the member evaluations from the May meeting.</p> <p>Board members discussed how to generate enthusiasm and excitement about the golf outing among the membership. The event should also be promoted to non-members.</p> <p>New member orientation will be scheduled by July.</p> <p>The number of June meeting evaluations that have been returned is low thus far but the comments are good. The standing ovation for the meeting's speaker Thelma Sias was a first for the chapter.</p> <p><u>Board Advisor</u>: Ms. Barbian reported that the Past President's Council would be scheduled to be held in the evening by mid-July.</p> <p>The Nominating Committee will meet this week. Filling the Sergeant At Arms position will also be a topic with the membership voting possibly at the July meeting.</p> <p>The Firm Recognition Committee will meet this month. The board discussed bringing the firms' executive to the forefront that evening. The board discussed adding a photo of the executive in the PPT presentation as well as other promotional ideas.</p>	
<p>Unfinished Business:</p> <p>Ms. Taylor stated the LCAM materials would be arriving soon. The conference runs Sept. 18 – 20. The Nominating committee will recruit members in July for three delegates and one alternate to attend.</p> <p>Board members were requested to bring to the next board meeting any records to be taken to storage. Ms. Taylor and Charlotte Caron will make a trip to transfer any materials at a future date.</p> <p>The EWISP 2007 scholarship recipient, Alex Palmer, will be attending Harvard. A follow-up on him will be featured in PULSE.</p>	
<p>New Business:</p> <p>A Reading Rally has been proposed for Saturday, Sept. 6 at Mayfair's center stage. It is scheduled from 11 AM – 1 PM in conjunction with Barnes and Noble to benefit Children's Hospital.</p>	
<p>Announcements:</p> <ul style="list-style-type: none"> - Chapter Golf Outing/Auction meeting is Tuesday, June 10 at Zywave, member firm office for Cindy Kunze. - Next Membership meeting is Tuesday, July 1 at Sterling Aviation. - Next Board of Directors meeting is 7:30 AM on Tuesday, July 8 at the Wisconsin Club. - Meeting adjourned at 8:49 AM. 	
<p>Approved:</p> <p>Affix President's signature here (original or electronic)</p> <p style="text-align: center;"><i>Debbie Taylor</i></p> <p style="text-align: center;">Debbie Taylor</p>	<p>Submitted:</p> <p>Affix Secretary's signature here (original or electronic)</p> <p style="text-align: center;"><i>Charlotte M. Caron</i></p> <p style="text-align: center;">Charlotte Caron</p>